



STUDENT'S NAME	CLASS

**FIELD TRIP APPROVED DRIVER PROCEDURES**

It is extremely important that parents who drive Sterling students on Field Trips and other events have proper liability coverage on their car insurance policy. The required limits are: \$100,000 bodily injury per person / \$300,000 bodily injury per accident.

In order to be an approved driver, the office must have the following on file:

- A copy of your current driver's license
- A copy of your Insurance Declaration Page (not your insurance card) which states liability limits mentioned above.

These items can be faxed to the main office at 919-462-8890 by you or, in the case of your insurance declaration page, directly from your insurance company.

Once the Main Office is in receipt of these two items, you will be placed on the Approved Drivers List. Please submit all documents at least three days before the event. Drivers presenting these documents on the day of the trip will not be allowed to drive on that day.

**INSURANCE AGREEMENT FORM**

I agree to maintain the required limits of liability (\$100,000 bodily injury per person / \$300,000 bodily injury per accident). I further agree to contact Sterling Montessori Academy and Charter School in the event my levels of liability change.

Driver #1: Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Driver #2: Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Driver #3: Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_