FINANCE COMMITTEE

Regular Monthly Meeting Report

## Committee Actions:

#### Finance Committee recommends the board approve additional positions

* EC Lead Teacher
* Behavioral Specialist Assistant

#### Finance Committee recommends the board approve a stipend and a bonus for two staff

* to be detailed in closed session

## 

## Minutes from April 7, 2022 Meeting:

### Attendance and Call To Order

(Virtual via Google Meet)

Chair: Kim Elliott

Board Members: [Lan Zhu](mailto:lan.zhu@lhuf.org), [Elizabeth Uzzell](mailto:elizabeth.uzzell@lhuf.org), [Robert Wolfe](mailto:robert.wolfe@lhuf.org)

Others: [Stephanie Deming](mailto:sdeming@sterlingmontessori.org), [Josie Spreher](mailto:jspreher@sterlingmontessori.org), [Betty Warren](mailto:bwarren@sterlingmontessori.org), [Carrie Smith](mailto:csmith@sterlingmontessori.org)

Meeting was called to order at 12:10.

### Pay Scales

–increase the Directors and Managers based on the increase for the teachers; this needs to be flexible each year; the scale overall may increase based on the teachers’ scale; each employees will increase by a step each year

–teacher/teacher assistant scales will continue to be based on the Wake County teacher and teacher assistant scales

### Professional video tour

–this will cost $10,000 for a 2:30-minute video

### Additional Staff

–EC Lead Teacher

–Behavioral Specialist Assistant

–even with fewer students, the need exists for these two positions

–EC Staff - 4 Leads, 2 Assistants, 1 Behavioral, 1 Speech, Several contractors

### Training for a teacher

–promissory note (3 years) for Montessori training to be paid for out of the Training Budget

### OT hours to expand

–Trish’s contracted for 25 hours; more students are needed for OT; need max of 30 hours

### Specials

–Discussion about PE and what is needed to cover the classes; A Lead and an Assistant for each PE group

### Merv 8 filters to correct CO2 issues

–this will cost $18,000 - $20,000

–ESSER funds? We have a substantial amount of money remaining of ESSER funds, but we are going to leave those for future years

–we will move money within the budget to cover these filters

### Stipend for a Teacher

–Floater/Assistant - additional stipend for increased hours of work

### Bonus pay for teacher

–Bonus pay of $500 for teacher who stepped in for Lead teacher

### Administration decisions

–contract decisions that are not normal (month-to-month/contract time); Both employees will continue as normal through June 30th; any contracted hours will begin on July 1st and may continue through the next school year, but will be evaluated by the new ED

### Closure and Next Steps:

Meeting was adjourned at 1:07pm.

NO FOLLOW UP ACTIONS