Policy Committee Meeting Minutes

December 7, 2022

A meeting of the LHU Policy Committee was held virtually on Wednesday December 7, 2022, at 4:54 p.m.

**Attendees**

* Kevin Hughes
* Kim Elliott
* Chris Morton
* Ryan Hill
* Maureen Capillo

**Agenda**

* Title IX Policy draft
* Policy retreat agenda

**Discussion**

**Title IX Policy**

Kevin recommends that the school adopt a formal Title IX Policy distinct from the general non-discrimination and anti-bullying policies.

* Title IX imposes requirements on any school that receives federal education funds, including the specific requirements to notify students of their Title IX rights and how violations of policies/law are reported, investigated and adjudicated.
* Many schools have adopted specific Title IX Policies. Kevin has reviewed several and has used them as a basis for drafting a proposed Title IX Policy.
* The proposed policy also tracks Title IX requirements.
* A copy of the Policy has been provided to the committee and will be forwarded to the full board.
* Edits to this draft policy can be discussed, and a proposed policy finalized as part of the January Policy retreat.

**Policy Retreat**

Maureen has proposed a half day Policy meeting on January 28 to review our policies in greater detail and discuss potential changes.

* Scheduled for 8:30-1:30 on Saturday, January 28
* Possible items for discussion at meeting:
  + Review comments & finalize Title IX Policy
  + Review inconsistencies among policies
    - e.g., Paid Leave Policy in EHB
  + Possible Clubs Policy changes
  + Creation of a Student Handbook applicable to upper grades (e.g., 4-8)
  + Possible policy on staff transportation of children in staff vehicles?
    - Has not been an issue, but some students were transported to middle school camping trip in staff personal vehicles.
  + Review of Sterling permission slips-Maureen and Denise are reviewing
  + Change to MTSS language in parent handbook
  + Changes to Suicide protocol
    - Maureen has asked whether certain actions should require physician signoff prior to student returning to campus.
  + Maureen has suggested the school should count three (3) tardies as a student absence
    - Is this impacted by any NC rules/laws?
    - Does this impact instructional hours?
    - Currently there is no accountability for parents/students frequently tardy
  + Any updates from past discussions?
    - Updates to policies for faculty/staff personal phone usage
* Should Sterling allow use of personal devices in providing service on behalf of the school? Should this be prohibited via policy?

The meeting was adjourned at 5:25 p.m.