DEI Committee

Regular Monthly Meeting Report

## Committee Actions:

* No actions.

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## Minutes from May 1, 2023 Meeting:

### Attendance and Call To Order

Virtual via Zoom

Chair: Kim Elliott

Board Members: Elizabeth Uzzell

Others: [Justin Tosco](mailto:jtosco@sterlingmontessori.org), Mary Williams, Jenny Lanzen, Sydney Bullock,Maureen Capillo, Elizabeth, Kyle Munn, Kristen Walker

Meeting was called to order at 4:05.

### Opener

* Basic welcome

**Review of 1-3-5 Year Plan**

* Are we in Year 1?
  + we should change the dates; we wrote this last year but had to stop
* Incorporate student involvement into DEI Committee - DONE
* Translation services?
  + Yes, Parent Square has the ability to translate into many languages. We should make this evident to the whole community.
* Revisit vision statement
  + Reminder that we did a complete crosswalk with AMS documents
  + Sub-committee (Kim and Justin)
* Share SWOT analysis with a sequence of groups
  + Sub-committee (Elizabeth and Kyle)
  + Detailed Demographics - update to include in the SWOT
    - July 2023 - Maureen and Ops to work with Kyle
  + Retention Report

### Closure and Next Steps:

* Review the 1-3-5 Year Plan
  + Bring back to finalize at the meeting on June 5, 2023 to be able to present to the Board at the June meeting.
* Translation services - follow-up regarding message to the community
* Meeting was adjourned at 5:23.
* Next meeting will be at 4:00 on Monday, June 5, 2023