

PFSA Community Meeting Notes

Date: Monday, September 22, 2025

Location: In-person and via Google Meet

Attendance:

- Susan English, Stephanie Deming, Elizabeth Uzzell, Paige Ossman, Tom Keeler
 - 16 in-person attendees; 12 Online via Google Meet
 - Childcare provided by Mr. Mecos and Ms. Insaf – thank you!
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Welcome & Opening Remarks

Presented by: Susan English & Stephanie Deming

- PFSA transitioning to a more **parent-led** organization
 - School **administration will support**, but would like to take a step back from leadership and have more family involved in planning, organizing and leadership
 - Goal: Increase **parent involvement** in PFSA activities and decisions
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LHU Board Overview

- Overview of what the **LHU Board** does and its role in shaping Sterling
- The LHU Board is actively **recruiting new board members** and any interested should reach out
- Meetings are held **throughout the month** – check **school calendar** on the website for dates

- Recruitment to LHU Board slide shared during the meeting
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PFSA Mission & Development

- PFSA - Parent Faculty Student Association: **Mission acronym** allows for **student council involvement**
 - **Development** oversees fundraising and PFSA's annual budget
 - All donations to the **Annual Fund** support community events and initiatives
 - Emphasis on **why donating and participating is crucial**:
 - Example: **Phase 1 of the Outdoor Learning Environment** was funded through previous donations
 - High participation helps with **external funding opportunities** by showing community investment
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Fall Events & Volunteer Opportunities

- **Charleston Wrap Fundraiser** – Happening now
- **Picture Day** – October 1 & 2 → Volunteers needed; Sign Up will go out Wednesday
- **Movie Night** – October 3
 - Chair position **currently open**
 - Need volunteers for setup, snacks, and clean-up; Look for Sign Up to come
- **Garden Day** - October 17th
 - Volunteers needed for morning setup, **Bake Sale**, and sales of pumpkins/mums

- Sign-Up Genius coming soon for item donations and volunteering
 - Teachers will have their own needs and wishlists for their classroom; Look for more information to come from your class
 - **December Events**
 - **Giving Tree** – Chair in place; benefits Sterling families & The Caring Place
 - **Holiday Treat Exchange** – Families provide treats for staff; Sign Up will come out closer to the date
 - **Giving Tuesday** – Major push for Development Fund
 - **Teacher Appreciation**
 - Ongoing throughout the year - Monthly treats for teachers; Stock the Lounge opportunities; Planning for Teacher Appreciation Week
 - Full **Teacher Appreciation Week** in May
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Spring Events

- **Book Fair** – Held in February; Last year, we were able to hold in-person again, and it was highly successful and well attended; An excellent Fundraising event for the school
 - Chair needed; volunteers needed throughout the week
- **Spring Picture Days**
- **Movie Nights**
- **Spring Garden Day**
- **International Festival** – April 26
 - **Major event** – requires volunteers throughout the year and on the event day

Open Committee Chair Positions

Currently seeking volunteers to lead or support the following:

- **Movie Night Chair**
- **Spirit Wear Coordinator** (liaison with external vendor)
- **Book Fair Chair**
- **Fundraising Committee** – group to brainstorm and organize initiatives supporting Annual Fund, teacher PD, scholarships, and the Outdoor Learning Environment

Additional Notes

- **ParentSquare group** available for updates and communication
- PFSA has a **2025–26 Facebook Page** – parents encouraged to join and stay engaged