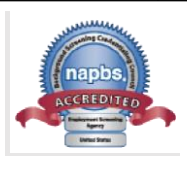


BACKGROUND CHECKS

PROCEDURE FOR OVERNIGHT FIELD TRIPS



- Sterling Montessori has chosen **CastleBranch** as an approved provider of background checks for parents who accompany their children on Field Trips.
- **CastleBranch** is one of the top ten background screening companies in the nation, and is an accredited member of the National Association of Professional Background Screeners (NAPBS).



PROCEDURE TO APPLY FOR A CASTLEBRANCH BACKGROUND CHECK

Applying for a Background Check through CastleBranch is easy.

Log onto: https://mycb.castlebranch.com/online_submission/package

Sterling's package code is:

ST74

Then follow online instructions. Please be aware that this should be done a few days prior to your child's trip, in order for your request to be approved by Sterling.

STERLING MONTESSORI

 Academy and Charter School

202 Treybrooke Dr., Morrisville, NC 27560/919.462.8889 fax: 919.462.8890
