BACKGROUND CHECKS

PROCEDURE FOR OVERNIGHT FIELD TRIPS

• Sterling Montessori has chosen CastleBranch as an approved provider of background checks for parents who accompany their children on Field Trips.

• CastleBranch is one of the top ten background screening companies in the nation, and is an accredited member of the National Association of Professional Background Screeners (NAPBS).

PROCEDURE TO APPLY FOR A CastleBranch BACKGROUND CHECK

Applying for a Background Check through CastleBranch is easy.

Log onto: https://mycb.castlebranch.com/online_submission/package

Sterling’s package code is: ST74

Then follow online instructions. Please be aware that this should be done a few days prior to your child’s trip, in order for your request to be approved by Sterling.