

**STERLING
MONTESSORI**
Academy and Charter School

202 Treybrooke Drive, Morrisville, NC 27560

STUDENT'S NAME	CLASS

FIELD TRIP APPROVED DRIVER PROCEDURES

It is extremely important that parents who drive Sterling students on Field Trips and other events have proper liability coverage on their car insurance policy. The required limits are: \$100,000 bodily injury per person / \$300,000 bodily injury per accident.

In order to be an approved driver, the office must have the following on file:

- Approved background check through Castle Branch
- A copy of your current driver's license
- A copy of your Insurance Declaration Page (not your insurance card) which states liability limits mentioned above.

These items can be faxed to the main office at 919-462-8890 by you or, in the case of your insurance declaration page, directly from your insurance company.

Once the Main Office is in receipt of these two items, you will be placed on the Approved Drivers List. Please submit all documents at least three days before the event. Drivers presenting these documents on the day of the trip will not be allowed to drive on that day.

INSURANCE AGREEMENT FORM

I agree to maintain the required limits of liability (\$100,000 bodily injury per person / \$300,000 bodily injury per accident). I further agree to contact Sterling Montessori Academy and Charter School in the event my levels of liability change.

Driver #1: Printed Name _____

Signature _____ Date _____

Driver #2: Printed Name _____

Signature _____ Date _____

Driver #3: Printed Name _____

Signature _____ Date _____